



APPLICATION FOR A LAW CERTIFICATE OF PROFICIENCY (COP)

**Please complete this form in hard copy and return to the Faculty of Law: address below.
Please do not give this form directly to the lecturer(s) concerned or to the University's Admissions Office.**

1. The process.

- (i) You will be applying to The University of Auckland <http://www.auckland.ac.nz/>. Complete an Online Application by clicking the "Apply Now" link. The programme you are applying for is: Programme Type: Certificate; Academic Programme: Certificate of Proficiency (select the appropriate COP category). Major or Specialisation: **Law (Specialisation)**. Further details of applying for COP in Law are available overleaf. You will be requested by the Auckland University Admissions Office to forward your official academic transcript and other documents.
- (ii) You also need to complete this form and return in hard copy to **Suranjika Tittawella**, Faculty of Law, University of Auckland, Private Bag 92019, Auckland.

2. Submit with this hard copy LAW COP Application Form:

- A **photocopy** of your academic transcript to the Faculty of Law; and
- If the COP courses are for the Council of Legal Education (CLE), attach a copy of your correspondence from CLE; or
- If you are completing an LLB degree from another university, attach the approval from your home university.

3. Note about applying for compulsory law courses. There is a **deadline of 1st December** if you wish to apply for the following compulsory course for COP: LAW 201, Criminal Law; LAW 211, Public Law; LAW 231, Tort Law; LAW 241, Contract Law; LAW 301, Land Law; LAW 306, Equity. You will need to meet the Grade Point Average set by the Law Faculty Selection Committee before your application can be approved if it is for one of the compulsory courses.

Note: Failure to submit required documents as stated above will delay processing of your application.

4. Applications for all law courses will only be considered if there are places available in the courses.

5. If your application is approved by the Faculty of Law, enrolment will be undertaken by the Faculty.

PERSONAL DETAILS:			
Name: _____, _____ <small style="margin-left: 40px;">Family name</small> <small style="margin-left: 100px;">Given name(s)</small>		ID Number:	
Address:			
Email:		Phone:	
REASON FOR COP APPLICATION:			
COURSE DETAILS			
TERM eg 1113, 1115	COURSE TITLE eg: Legal Ethics	COURSE CODE eg: LAW 458	Approval (Official use only)
Date:		Signature of applicant:	

OFFICIAL USE ONLY

I AM / AM NOT prepared to admit as COP student.

Dean of Students' Signature: Date:

* denotes mandatory fields

Application for Admission: Select Programme



Use this page to select the programme to which you wish to apply. Depending on the programme requirements, you may be requested to provide additional information.
Forms and downloadable material will be accessible to you after you have submitted your application.

Select programme

* Programme type:

* Programme name:

Important: Please select the faculty that you are wishing to take courses in from the list of Specialisations below.

Academic plan / specialisation

* Major or specialisation:

Important: Click [here](#) for additional information on the Law plan. All applicants must receive admission to The University of Auckland as well as approval from the Faculty of Law. If you are applying for one or more of the compulsory law courses (Criminal, Public, Torts and Contract) you must submit your application by 1 December of the year preceding that in which you wish to enrol. You will be subject to the same selection criteria as applicants for LLB Part II. Fee information is not currently available for this programme.

* Do you intend to study full or part-time? Fulltime Part-time

* Start term:

* Campus:

Academic credit

* Do you wish to apply for academic credit? Yes No

Important: Learn more about recognition of prior academic study. Please note that credit is not available for all programmes. If seeking credit for study carried out at another NZ tertiary institution there is a non-refundable application fee of NZ \$75. If seeking credit for overseas study (gained or attempted) there is a non refundable application fee of NZ \$125.
Click for more information about [Recognition of Prior Academic Study](#).

Scholarships

* Do you hold or have you been offered a scholarship or award from The University of Auckland? Yes No

Save and Exit

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